

**TOWN COUNCIL AGENDA
Regular Meeting
Wednesday, April 8, 2015**

Note: Previously posted 4/8/15 Town Council Meeting 6:00pm non-public session has been cancelled

1. **6:30 PM - CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SPECIAL RECOGNITIONS**
5. **APPROVAL OF MINUTES**
 - a. Public: 03/25/2015, 04/04/2015
 - b. Non-public: 03/25/2015
6. **AGENDA OVERVIEW**
7. **PUBLIC HEARINGS**
8. **CONSENT AGENDA**
9. **TOWN ADMINISTRATOR'S REPORT**
10. **PUBLIC INPUT: 15 Minutes**
11. **NOMINATIONS AND APPOINTMENTS**
 - a. Appointment of Muamer Durakovic as full member to Planning Board
 - b. Acceptance of resignation of Jacqueline Roy from ZBA
12. **SCHEDULED APPOINTMENTS**
 - a. Old Home Day 09/19/15 – Carrie Hyde
13. **15 MINUTE RECESS**
14. **OLD BUSINESS**
 - a. Deliberative Session of 4/4/15 & future session planning
15. **NEW BUSINESS**
 - a. 15-020 Heritage Day Proclamation 05/31/2015
 - b. 15-021 Reorganization of Department of Public Works
16. **SUB-COMMITTEE REPORTS**
17. **PUBLIC INPUT**
18. **NON-PUBLIC SESSION**

NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her,

NH RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself.
19. **ADJOURNMENT**

Anyone requesting auxiliary aids or services is asked to contact the Administration Department five business days prior to the meeting.

Public Input

1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however, no person will be allowed to speak for more than 5 minutes.
2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other person.
3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who after consultation with Council and Town Administrator, will determine if the question can be answered at that time. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during Public Input, which cannot be resolved or answered at that time, or which require additional discussion or research, will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion at a subsequent meeting. The Chair reserves the right to end questioning if the questions depart from clarification to deliberation.
4. Council members may request a comment be added to New Business at a subsequent meeting.
5. No one may speak during Public Input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during Public Input.

TOWN COUNCIL MEETING MINUTES
Wednesday, March 25, 2015

NON-PUBLIC SESSION – 6:00 PM

- NH RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her.

J. Sullivan motioned to enter non-public session at 6:00pm. Seconded by N. Comai.

Roll Call

D. Winterton – Yes

N. Comai – Yes

J. Levesque – Yes

A. Jennings – Yes

D. Ross - Yes

J. Sullivan - Yes

Vote unanimously in favor.

Councilors T. Lizotte, R. Duhaime and S. Orr arrived at 6:15pm.

J. Sullivan motioned to exit non-public at 6:45pm. Seconded by S. Orr.

Vote unanimously in favor.

D. Winterton motioned to seal the non-public minutes of 3/25/15. Seconded by S. Orr.

Vote unanimously in favor.

15 Minute Recess

PUBLIC SESSION

CALL TO ORDER

Chair Sullivan called the meeting to order at 7:03 pm.

ROLL CALL – ATTENDANCE

Donald Winterton, Nancy Comai, Todd Lizotte, James Levesque, Adam Jennings, Robert Duhaime, Susan Orr, D. Ross, Chairman James Sullivan, Dr. Dean E. Shankle, Jr. (Town Administrator)

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS

APPROVAL OF MINUTES

a. Public: March 11, 2015

T. Lizotte motioned to accept the public minutes of March 11, 2015 with edits. Seconded by A. Jennings.

Vote unanimously in favor; D. Ross abstained due to prior absence.

b. Non-public: March 11, 2015

T. Lizotte motioned to accept the non-public minutes of March 11, 2015. Seconded by J. Levesque.

Vote unanimously in favor; D. Ross abstained due to prior absence.

AGENDA OVERVIEW

Chair Sullivan provided an overview of tonight's agenda.

PUBLIC HEARINGS

CONSENT AGENDA

TOWN ADMINISTRATOR'S REPORT

- There are some nominations the Economic Development Committee and Planning Board would like to do, so I will bring them up at the appropriate time.
- Previously, Council sent a letter to Tom Walsh about his time on the Town Hall Preservation Committee; as you have done in the past, he missed some meetings and we sent a letter asking if he was interested in remaining on the committee. We have not heard from him.

J. Sullivan: Based on his unfortunate inability to attend meetings, he is not meeting the requirements of the Charter, and we need to officially ask him to step down from that committee with thanks for his service.

R. Duhaime motioned to officially ask Mr. Walsh to step down from the Town Hall Preservation Committee. Seconded by J. Sullivan.

Vote unanimously in favor.

J. Sullivan: We thank Mr. Walsh for his service on this committee.

- I got a letter from Leo Lessard, Public Works Director, regarding an email he received detailing the Main Street Bridge work; there will be a 1.25" high lip at the expansion joints while the bridge is raised, in case you feel an extra bump while crossing the bridge.
- April 20 is the start of the Main Street Bridge construction; it would be best to avoid that area.

T. Lizotte: Is there any chance we can call the *Hooksett Banner* or *Union Leader* to put notices in advising residents of the upcoming bridge construction? I've come across some residents who are not aware of this.

- We posted information on the website today regarding the construction; as we get closer we can put out a press release.
- 2 years ago we moved Lee Ann Moynihan into Assessing; she is now a DRA certified property assessor assistant so congratulations to her.
- The town election filing period for candidacy is March 25 – April 3. This information is on the website as well. There are a number of open positions on various committees.

PUBLIC INPUT: 15 Minutes

NOMINATIONS AND APPOINTMENTS

J. Sullivan: We have a nomination for Economic Development Committee, Mr. Matthew Barrett.

D. Winterton: I just want to confirm – have we changed the rules to allow non-residents to be members of the Economic Development Committee? We passed those rules in the Economic Development Committee.

Dr. Shankle: I know in the past, Council has put non-residents on the Economic Development Committee as non-voting members, and the Economic Development Committee would like to make them voting members.

D. Winterton motioned that the rules of the Economic Development Committee be adopted by this Council. Seconded by S. Orr.

D. Winterton: Speaking to my motion regarding the residency requirement, we met yesterday and did not have a quorum. Mr. Mercier resigned and Dave Rogers, who was the Planning Board member to the Economic Development Committee, resigned. UNH Cooperative Extension made a wonderful presentation, and we could not vote due to not having a quorum. It was the opinion of the board that business owners and people with business interests in the town of Hooksett, since it is an Economic Development Advisory Committee, they have no power outside of the action of their committee. Any action needs to be taken by the Planning Board or this Council (so they really have no authority) that I would be advantageous to the town to invite those people to be members on that committee. Matthew Barrett, owner of Barrett Insurance here in Hooksett, has applied to be a member of the committee, and he lives in Goffstown. We have another meeting on the 14th and we would love to have a quorum so we

can conduct business. If possible, I'd like to waive the rules so we can adopt the rules of the Economic Development Committee and nominate Matthew Barrett to the board.

S. Orr: The fact that it's advisory opens it up, but if we change these regulations, we need to state in writing that the person needs to be a full-time resident or be an owner or operator of a business in town. That could be open to interpretation later; I think it needs to be stated that they must have a residential or business interest in town.

D. Winterton: I totally agree. We have a potential candidate who is an employee of GE Aviation who does not reside in town. I would have a hard time defining his business interests in the town. We need to define that.

R. Duhaime: What percentage of the board could be non-residents? Matthew Barrett grew up in Hooksett and has always done business in Hooksett. He has always had Hooksett's best interests in mind.

D. Winterton: These people will be appointed by the Town Council so the Town Council would still have control over vetting that person and vetting the membership of that board.

T. Lizotte: I agree with Mr., Duhaime. The percentage of the board needs to be limited. What is quorum?

D. Winterton: It is 4, because we reduced it to 7 members. We were at 9 and we never had 5.

T. Lizotte: With 7 members, I would say that only 1 should be a non-resident; that board is advisory but they also ask for tax payer money. It's a slippery slope having someone vote on that who does not live here. It needs to be limited.

J. Levesque: Councilor Winterton wants to change the rules, but as Councilor Orr said I think we should have the rules in writing so we know what we are voting to change. I know Matt Barrett, and his business has been here for years. I don't see a problem with putting a Hooksett business owner on that board, but if we are going to let him vote, we need to have the rules in writing.

D. Winterton withdrew his motion.

D. Winterton: I will have the proposed rules at our next meeting. I may ask at that time, if those rules get approved, to hold this nomination over to the next meeting and approve that in a timely manner for our April 14th meeting.

J. Levesque: I thought we had discussed allowing business owners as non-voting members?

J. Sullivan: I don't recall but we can check; whether we allow non-residents to be voting members would be separate. Section 11 of the Charter states that other administrative committees may be established by the Town Council. If we are going to change anything, we need to be clear. My concern is if the non-residents exceed residents. That needs to be clarified.

N. Comai: it's a big issue – I'd like to know what we are going to do about growing the members and try to get an initiative going to get more members and get the word out that we have all these open positions. What are we doing to facilitate that? Once we get a number of people to pick from to appoint, maybe we can then change the rules. I'm not quick on changing any rules at the moment, so I appreciate you withdrawing your motion.

D. Ross: I think we need to have a copy of the rules and the charge of this committee, so we know what the rules are as they exist and how they should be changed; and as far as the makeup of that committee, that is within our charge. If we are going to make this change, we need to make the people who may be interested but thought they were ineligible, aware of the change. We want to publicize this.

N. Comai: We haven't made the change yet, so I don't think we should open that floodgate. I think we need to do a better job in terms of that committee and other committees of what we are doing to build constituency there.

T. Lizotte: I'd like to echo Ms. Comai. One of the things that bothered me is it changed from Economic Development Advisory Committee to Economic Development Committee. When that happened, it was a self-perpetuating committee where it should be an advisory committee where we task it with certain objectives. We haven't been able to gain traction on that. We have the Parks & Rec Advisory Committee. We had a miscommunication where some decisions were made at an advisory committee level which needed to come back to the Town Council for authorization; we need to re-clarify responsibilities and chains of command. Steve Couture did a chain of command with committees about a year ago. If we can bring that back to the board and educate some of these committees that when they make a decision, it is only advising the Town Council, but final decisions still need to be made by Council.

J. Sullivan: Some boards are statutory by nature; others are Council established under the Charter. On the advisory committee, it's actually Economic Development Study Committee. That may be a good discussion. We should make sure that other boards have rules and procedures that they follow.

N. Comai: At the deliberative session, maybe we prepare a table with signage of open positions. That is where interested people go for town government.

J. Sullivan: We will have that on the agenda at an upcoming meeting.

N. Comai: Can we extend the sign up date for candidates?

J. Sullivan: No, we can't change the statutory requirements of the RSA; these committee positions are appointed by Council. We are not appointing anyone to these open positions on these committees until July 1. They are 2 separate things. We encourage anyone to get involved.

Dr. Shankle: There is another nomination from the Planning Board to move Muamer Durakovic from alternate member to full member.

D. Ross motioned to nominate Muamer Durakovic from Planning Board alternate member to full member. Seconded by D. Winterton.

D. Winterton: I was not at the meeting last week, but Mo has been great in attendance and his participation is welcomed. I would support the nomination.

J. Sullivan: Traditionally we appoint at our next meeting. There are positions on the Heritage Commission and Town Hall Preservation. We want to revise the application and eliminate the Police Commission.

D. Winterton motioned to accept the resignation of Matt Mercier from the Economic Development Committee with regret and thanks for his service. Seconded by T. Lizotte. Vote unanimously in favor.

SCHEDULED APPOINTMENTS

a. Don Riley – Moderator and Todd Rainier, Town Clerk

D. Riley: Christine was kind enough to send me the list of all the motions and seconds; I want to take the opportunity to see if you are aware of any looming issues I need to be aware of.

J. Sullivan: There is a cross reference between 2 articles, 15 and 3. They both refer to each other. That is the only thing you might want to allow us to bring into the discussion. There may be some interchanging during the discussion. The other thing is we do have a petition warrant article and we motioned to recommend.

D. Riley: I am dealing with that. Any others?

D. Winterton: I will be offering an amendment to the non-union raises to amend the raise for part time employees from 3% to 1.75%. The Finance Director is preparing the number change for me. I can address that now, if necessary.

D. Riley: The heads up is the amendment, I don't need the content right now. What article is that?

D. Winterton: Article 8.

D. Riley: Will the town attorney be there?

Dr. Shankle: He always is.

D. Riley: Within the last week, there was a bill voted out of the Senate to repeal a section of the photo ID statutes. The section they wanted to repeal was the requirement of the moderator to take photos at the polls for those that do not have a photo ID with them. That bill was passed which keeps the requirement in place. The first election that will occur at is the Presidential primary. I can't think of a worse time to add a requirement on any town to take a photo ID of anyone that does not have one. I would encourage all of your support and lobby hard so this requirement gets out of the statute. I will do my best to show up in Concord at a hearing but it is always helpful relying on Council's support.

J. Sullivan: If this is not repealed, and a voter comes in without a photo ID, you would have to take a picture.

D. Riley: It is unclear to me what is going to happen with that picture once it is taken. The requirement for the equipment is provided by the Secretary of State as well as training. It won't cost the town of Hooksett anything except the aggravation to do this task who knows how many times during the Presidential primary. Who is going to pay for processing? You need paper to print and there must be privacy requirements around the storage of the photos. I think what is happening is there is a committee formed to assess all election laws. Until that committee gets up and running, there is a lot of stuff going on in piecemeal that is getting in the way of common sense.

D. Ross: What is the SB number?

D. Riley: 207

D. Winterton: Can we get a consensus?

D. Winterton motioned that if the moderator should testify, he has this Council's support. Seconded by T. Lizotte.

D. Ross: To clarify we support his support or opposition to Senate Bill 207?

D. Riley: It's in the negative; the bill was to repeal so if you vote yes, you want to repeal and if you vote no you do not want to repeal. You want to support the wording that takes out the camera requirement.

R. Duhaime: I don't have enough information to vote for or against; I'd like to abstain from this vote.

D. Riley: You do not have to show and ID to go to Town Hall and get an absentee ballot and vote. If you show up at the polls and do not have a photo ID, the moderator needs to take a photo. The statute initially passed both Houses.

T. Lizotte: If you think of the last big election, we had at least 1000 signed up to vote; a lot are college students and do not have ID's. You have to take the picture, print it and staple it to their affidavit and then store it somewhere. Just think how long that would take.

J. Levesque: When was the original bill passed?

D. Riley: A couple years ago when all those photo ID requirements were put in place.

D. Ross: Anything that adds more work to have a good election, is something we should avoid at all costs. Photo ID requirements are great. If you don't have one, go home and get it. Why do we have to suffer the hardships of someone who does not have their photo ID and tie up the ones who did come with an ID? We saw the lines at the last election and this is going to be another huge one. We don't need any more animosity or antagonism against the voters who are prepared.

D. Winterton: I served as deputy moderator in the last Presidential election; if anyone in the state of NH runs a better election than Don Riley, I'd like to meet him. If our moderator thinks this is a good idea, then I will support this.

N. Comai: I agree.

R. Duhaime: The other Council members have swayed my vote.

J. Sullivan: It seems funny that someone who is 18 that comes to vote would not have a photo ID on them. How would they get to the polls if they did not have a driver's license on them?

Vote unanimously in favor.

D. Riley: Thank you. Lastly I need a schedule of when you are going to be at the election on May 12.

b. Jeff Larrabee – Lilac Bridge

J. Larrabee: Thank you. I am here tonight with Michael Bouchard, who just recently purchased Tenney Mountain; we formed a mutual alliance between our 2 developments. We want to propose our serious interest in preserving at least one section of the Lilac Bridge. We are planning on proposing a festival park with a hotel and a couple restaurants, something like Meijer Gardens in Michigan (<http://www.meijergardens.org>). Basically a development with hospitality, outdoor functions, and a nice botanical garden. The lilac is our state flower. We had the head of the lilac department of the Beijing Botanical Gardens on site along with the International Registrar for Crabapples. We are trying to put together something unique. We might have the second or third nicest lilac collection in North America. Hopefully over the next 5-7 years we will have something that Hooksett can be proud of. We have a historical asset in town with the Lilac Bridge. Instead of scrapping it, we would like to submit our formal interest. We would like to ask that we might be included in discussions to find out what we need to do so we can be part of the potential process.

M. Bouchard: What Jeff is doing is outstanding, with his lilac gardens being the charitable part of it.

J. Larrabee: We hope to have a festival that will be similar to the one in Rochester, NY. Everyone knows about Lilac Sunday at the Arnold Arboretum. The Katie Bentley Lilac Memorial Charity has been kind enough to put the collection on site to raise money for children who are homeless in Merrimack County. A good portion of the proceeds from the festival will go towards that.

M. Bouchard: I acquired Tenney Mountain in Plymouth and we are making an active development lab for green technologies. The ski industry is at the bottom when it comes to carbon footprints and sustainable energy. Some of these technologies we are developing, hopefully will be able to put on Jeff's property. With the recommendation on what we would like to do or how we would move the bridge to that facility and reuse it in a proper manner. That is my involvement.

J. Sullivan: You would like to save a portion of the bridge; there is a lot of effort in moving the bridge.

J. Larrabee: We know there is a budget to move it; we believe we can meet or exceed that budget and be competitive with any other company out there to dispose of it. Rather than dispose of it, we would like to keep it here in Hooksett for people to enjoy.

J. Sullivan: You have been in contact with Dr. Shankle, Kathie Northrup and the Highway superintendent.

Dr. Shankle: At some point we have to put out an RFP to remove the bridge and put something in its place. We can try to figure out a way to make an alternative with the engineer; what we were presuming was going to happen is the scrap value of it would reduce our cost. To do this would change the

economics of it. Could it increase our cost? We have a few months to think about it, but this would be a more difficult process for us.

D. Ross: I think we need to have 2 separate RFP's – one to remove and one to build the footbridge and move the sewer pipes. That way they can take it down any way they see fit. They will have the chance to bid on the demolition and removal of the steel structure. That is how they can have the opportunity to get the pieces they want and scrap what they can't use. The second bid would be the footbridge/sewer pipe trestle.

Dr. Shankle: We would need to talk to the engineer and the state. It could affect our state funding; they have said they wanted it to proceed as one project. If they want to scrap some and keep the rest, they could work with somebody who was going to put in the other half of the bid to build it. Anybody that gives us a bid on both is going to separate that out. What we could include, although – once again – it could end up costing us more money, is include it as 2 phases of 1 project and tell people they can vote on one or both. We need a project that is as cost effective doing it individually as doing it together.

R. Duhaime: The bridge has not fallen in the river, even after all this snow. We have some time. These gentlemen are interested in the 1938 section, so even if we were to do phases and take the 2 sections that are ready to fall into the river (even though they haven't after the substantial amount of snow on them), to save the 1938 section will benefit the historical character of the town. If it can be saved, should be saved. It is up to the tax payers ultimately. Maybe have 2 different sections removed, one section be bid differently so they could competitively bid on the 1938 section and a new bridge a whole different RFP – 2 phases at least.

D. Winterton: I'd like to thank the gentlemen for coming in and for your interest in Hooksett. Please let us know what we can do to move this along in a mutually beneficial manner. I appreciate your understanding of the issues and state requirements we have. Your project sounds fantastic and I'm sure I'll be seeing you at the Planning Board meetings.

T. Lizotte: I think we should task the Town Administrator to come back with a plan that minimizes cost to tax payers and minimizes the liability of pulling out sections and having other things happen unintentionally. As we learned from the engineer, the whole thing together in one piece is self-stabilizing. We don't know what will happen to the other piece if we pull one piece out. I would rather have one person responsible for the liability. I think the general principle should be to let the Town Administrator work with the state and engineer with minimal liability and cost to us.

Dr. Shankle: When this would be appropriate to talk about, would be after getting an RFP for engineering to oversee the project. That is when we would talk about direction and alternatives. There is plenty of time; I can't see that happening before summer at the earliest.

J. Sullivan: I assume the state is aware of your intentions?

J. Larrabee: Yes they are.

J. Sullivan: They are receptive to your overtures and thoughts of preserving this as a historical resource?

J. Larrabee: Yes.

J. Levesque: I think it's a wonderful idea; do you know how you will move it?

M. Boucher: We had a couple companies come in as well as some naval personnel to look at some experimental ways of moving it, but I have taken that off the table due to time. I understand we may have more time, 9 or 10 months, so I may re-approach them. At this time, I can't tell you exactly how it's going to be done because we are coming back with multiple options. All of these options are sound and have happened across the country before with similar structures. The only experimental one is with the Navy.

N. Comai: Couldn't we put in the RFP that we want that section to go to that entity?

Dr. Shankle: If the town is willing to pay for it, you can put in anything you want. I just think it's going to be a huge cost. It's up to Council if you want to do that.

S. Orr: It's refreshing to have someone come in wanting to do something that will create a positive place and make Hooksett a destination for a facility with a focus on environmental sustainability and beauty. I appreciate you putting in the time, money, and effort to do this.

D. Ross: Each section is a separate entity; I don't see any problem with one company taking one section and another taking the rest. It could be 2 RFP's for the demolition of the bridge; that's the way the bridge is built. Each is a separate section; there is nothing connecting them together except the deck and the pipe that is going to have to go.

J. Sullivan: When the water gets low, you can still see sections of the old bridge. We are enthusiastic about the project and the prospect of the lilac park and restoring an old barn as part of the project. This is on the other side of the underpass on Hackett Hill Rd. (west side). The Town Administrator will be working with you.

c. Bruce Kudrick – Sewer Superintendent

J. Sullivan: We will also talk about New Business "C" and Mr. Kudrick can add any additional information.

N. Comai motioned to extend the agreement between the town of Allenstown and the town of Hooksett regarding the acceptance of domestic septage (5 years) to expire January 2020. Seconded by J. Levesque.

B. Kudrick: RSA 485-A:5-b states it is the municipality's responsibility to provide access for those who have septic systems. We do not take it at the treatment plant, it would have to be approved by the state DES. What the town has been doing for years is setting up with Allenstown since they are the largest system in the state of NH; they take over 200,000 gallons/week. They have a unique system to take the material and feed it into their treatment plant. They use the money to expand their treatment plant and do upgrades, particularly odor control. The money comes in and goes back into repairing equipment. 5 years ago the Sewer Commission signed this agreement; 10 years ago Town Council signed it and we can't find out why the Sewer Commission signed it. We are bringing it back to you, which it should have been 5 years ago.

D. Winterton: Does this mean if Joe's Septic pumps my septic system, Hooksett has to have an agreement that Joe's Septic has somewhere to take it? I pay Joe's Septic and Joe's Septic pays Allenstown. That's why #5 says Allenstown can change the rates whenever they want. Does Joe's Septic take it anywhere or does he have to take it to Allenstown?

B. Kudrick: That is correct. From what I understand, these septic haulers have agreements with multiple towns. Allenstown has 15 towns coming to them.

D. Winterton: Hooksett has to have an agreement with someone; haulers do not have to abide by that?

B. Kudrick: Correct; you have to provide a place for it to be taken. As far as rates, it is very competitive; it's 5 or 6 cents per gallon, the same as Manchester or Merrimack. They stay within 1 or 2 pennies per gallon.

D. Ross: This doesn't obligate the town in any way financially to the town of Allenstown?

B. Kudrick: No, this is just an agreement that we can take your waste from the septic tank and you have a place for it to go. The town has provided you a place for that material to go.

D. Ross: Termination – is this pretty standard to have a 30-day notice?

B. Kudrick: Yes.

R. Duhaime: You don't take sewage at the plant?

B. Kudrick: No; wastewater coming in to our plant (in BOD loading) is around 250-300; one load of 1,000 gallons of septage could be 30,000 BOD and that would upset our system. Allenstown has separate tanks to remove a lot of the BOD (oxygen level – it sucks the air out of the water) before they send it to the treatment plant. We looked at doing it when we expanded it but we would be competing with Allenstown which didn't make sense. We wouldn't make any money on it.

Vote unanimously in favor.

OLD BUSINESS

a. Lilac Bridge Update

Dr. Shankle: We are still moving through the process with the state; there is another meeting tomorrow morning. We are hoping they will tell us to start the process. We are ready and willing to take the bridge down as ordered by the DOT as soon as the state will allow us to.

NEW BUSINESS

a. 15 – 015 Discussion on Deliberative Session for Saturday, April 4th @ 9:00am at Cawley Middle School

J. Sullivan: This has been discussed; we will move on to impact fees.

b. 15 – 016 Zone 2 Impact Fees (Lilac Bridge)

Dr. Shankle: As we work through what we are going to do with the bridge, it's going to take money. This is just another pot of money that we have. Leo Lessard would like to put \$190,421.00 in Zone 2 impact fees toward this project, otherwise they have to be returned.

D. Ross motioned to put \$190,421.00 from Zone 2 impact fees toward the Lilac Bridge project. Seconded by D. Winterton.

T. Lizotte: This doesn't affect pending funding of other impact fees?

Dr. Shankle: The plan is to use this in place of the fund balance. Zone 2 is the Route 3 side of the river and will not affect the Hackett Hill projects (Zone 1).

Roll Call

R. Duhaime – Yes

S. Orr – Yes

D. Ross – Yes

J. Levesque – Yes

A. Jennings – Yes

N. Comai – Yes

D. Winterton – Yes

T. Lizotte – Yes

J. Sullivan – Yes

Vote unanimously in favor.

c. 15 - 017 Allenstown Sewer Commission – Acceptance of Domestic Septage from Town of Hooksett (discussed above)

5 MINUTE RECESS

d. 2012 Deedable Properties Process – Kim Blichmann

K. Blichmann: I have chosen May 27 as the tax deeding date for the outstanding 2012 property tax liens. I'd like to ask permission to give Dr. Shankle authority to make payment arrangements as in the past.

S. Orr motioned to allow the Town Administrator, on the Council's behalf, to make payment plans with residents. The Town Administrator will not be able to reduce interest, forgive back property taxes, or deed properties. Seconded by N. Comai.

D. Ross: He can't deed the property correct? Wasn't it determined that would have to come back here?

K. Blichmann: Correct, that will be coming to you on May 27.

S. Orr modified the motion to include "or deed properties" in the final sentence. Seconded by N. Comai.

J. Levesque: How successful was the collection last year?

K. Blichmann: For the most part, they are making payments. Mortgage companies stepped in and paid back taxes. People are aware of it and are requesting a payment plan.

N. Comai: Of the deeds we have taken in the past, were there any lands that could be knocked down, greened up and resold? I think the answer from Dr. Shankle was no. What do we do with the properties that we do deed?

Dr. Shankle: In the last 3 years, we have only taken 1 residential property. We will be coming back to you to ask you to put it up for auction. It is the last property on the right on Auburn Rd. That is the only residential property we have taken.

K. Blichmann: The 2 commercials we took were re-purchased.

Dr. Shankle: We will do it by sealed bid, I presume, and the idea would be the minimum bid would be what is owed in taxes.

K. Blichmann: The building inspector will be going out to view the properties like he does every year to make sure there is nothing that would possibly be problematic for the town.

Vote unanimously in favor.

SUB-COMMITTEE REPORTS

T. Lizotte: Nothing to report; Conservation Commission meeting was canceled.

A. Jennings: Parks & Rec was scheduled for St. Patrick's Day and the meeting was canceled.

R. Duhaime: There was no sewer commission meeting; the next one is the 2nd week of April.

S. Orr: Nothing to report.

N. Comai: Nothing to report.

J. Sullivan: Town Hall Preservation is continuing with the process. The tin ceiling bid has been accepted (2 local men), and the time frame is moving along quickly. We plan on a public presentation of updates in the future (after tin ceiling completion). Heritage Commission - Heritage Day is May 31. Heritage Commission will come in to seek a proclamation from Council to declare that. Kathie, as the Chair, has been interested in the Lilac Bridge and has gone to meetings for that. The markers for the Hooksett Airport and Lincoln Park. There is a map of one of the first planned neighborhoods. The Heads School has a 2-part program - how the project started and finished and go into the living history of the Heads School program. More information to come on that project at our next meeting.

D. Winterton: Planning Board met last Monday, but I wasn't in attendance. Economic Development met yesterday, and we had no quorum but had a wonderful presentation by Andre Garron from UNH Cooperative Extension. We are putting together a project that this Council funded to give the committee direction. We will need volunteers during that process and I said we may have some Town Council volunteers. I will be involved with the POW chair ceremony on 4/19 at 1:00pm. Lastly, on 4/19 in the evening at Tri-Town Arena Det. Brian Williams is organizing a skate in the pink. It is going to be 2 hockey games with funds raised for cancer. First game is at 3:30pm (kids); the second is an adult game afterwards. I was able to procure a signed hockey shirt from the Coach Umile UNH hockey team to donate to the raffle.

D. Ross: Nothing to report.

J. Levesque: Recycling and Transfer Advisory Committee met last night - the new truck will be ready in 2 weeks. She will set up a route specifically for this small truck. She made a deal to get rid of all the scrap metal for \$110/ton; I think it's only going for \$50 or \$60/ton now. For the first time NH Weights and Measures came in to check the big scale and it passed. The mandatory cardboard recycling is working well – started in mid-November. 4/25 is Earth Day – it will be the same idea as last year, and the big recycle truck will be there as well. In the last 14 months, electronics went from \$650-\$850 for one of the big red containers, so she is considering raising price of electronics by 4 or 5 cents per pound. Schools could do a better job of recycling, but they don't.

J. Sullivan: I would suggest that the Town Administrator send a note to the Superintendent encouraging more recycling at our schools. Our next meeting on April 8 has a non-public session scheduled at 6:00 pm.

***S. Orr motioned to adjourn at 8:48 pm. Seconded by N. Comai.
Vote unanimously in favor.***

PUBLIC INPUT

NOTE: The Town website www.hooksett.org may have attachments to these Town Council minutes for documents referred to in the minutes, reading file material, and/or ancillary documents that the Town Council Chair has signed as agent to expend as a result of the Council's prior approval of the documents.

Respectfully Submitted,

Tiffany Verney
Recording Clerk

**TOWN COUNCIL
Special Meeting
Minutes
Saturday, April 4, 2015**

CALL TO ORDER

Chairman Sullivan called the meeting to order at 10:30 am.

PROOF OF POSTING

Proof of posting provided.

ATTENDANCE

James Sullivan, Chair, Adam Jennings, Susan Loves Orr, Don Winterton, Nancy Comai, Rob Duhaime, and Todd Lizotte.

Town Administrator Dr. Dean Shankle

OLD BUSINESS

14-101 Warrant Amendments from 4/4/15 deliberative session – recommendations by Council

No action taken by Council

NEW BUSINESS

15-019 Multi-Function Photocopier RFP #15-01 contract

T. Lizotte motioned to accept the bid by Ricoh. Seconded by A. Jennings.

Katie Rosenberg clarified what multifunction means with regard to the copier.

This is a replacement for the current Sharp copier which is leased and will expire April 15, 2015. The new contract will be less expensive than the current contract.

Roll Call Vote unanimously in favor.

ADJOURNMENT

R. Duhaime motioned to adjourn at 10:36. Seconded by S. Orr.

Respectfully submitted,

Lee Ann Moynihan

Jacqueline D. Roy
111 Goffstown Road
Hooksett, NH 03106
(603) 210-5560

February 11, 2015

Mr. Chris Pearson, Chair
Town of Hooksett
Zoning Board of Adjustment
35 Main Street
Hooksett, NH 03106

RE: Position on Zoning Board

Dear Mr. Chairperson and Members of the Board,

It is with a heavy heart that I must resign as alternate member of the Zoning Board for the Town of Hooksett. As most of you know I have had many personal changes over the past year. One of those will be relocation in the next couple of months.

I have enjoyed volunteering with each of you. Thank you for welcoming me.

Sincerely,

Jacqueline D. Roy

Jacqueline D. Roy

Hooksett Old Home Day 2015 Vendor Registration Form

AGENDA NO. 12-2 ^{SCHEDULED APPTS}
DATE: April 8, 2015

Saturday, September 19, 2015

MAILING ADDRESS: P.O.Box 16039, Hooksett, NH 03106

Event location: Donati Park/Hooksett Town Hall - Main Street, Hooksett

For More Information Contact: Joan Lydon 603-867-8471 or 1009OHD.Joan@gmail.com

For directions, go to: www.hooksettoldhomeday.org

1. Name of Organization/Business: _____
2. Contact name: _____
3. Address: _____
4. Phone number: _____ cell: _____
5. Web Address: (a link to your site from OHD website) _____
6. Email _____
7. Size of the Area Required - Standard Retail – 12 x12' _____ Food - 20x20' _____
8. Trailer as booth? (please include dimensions when set up): _____
9. Will a generator be used? _____ 10. I have read the guidelines _____
10. Type of items/information to be sold or distributed (please be specific): _____

Signature: _____

This is a rain or shine event. Please prepare for inclement weather. **No breakdown before 5pm. No vehicles allowed on the field before 6pm. Initial here** _____

Please mail Registration and Check payable to "Hooksett Old Home Day" to:

Hooksett Old Home Day Booth • P.O. Box 16039 • Hooksett, N.H. 03106

DEADLINE AUGUST 24, 2015 - NO REFUNDS AFTER JUNE 1, 2015

Fees: Food Vendors - \$50.00 _____ Paid (cash/check) # _____

Vendors / Crafters - \$40.00 _____ or \$35.00 plus a raffle item/basket _____

Non-Profit Organizations - \$15.00 _____

A coupon for clipping (2.25"W x 1.5"H) starting the day of the event in the OHD calendar: \$25 _____

If you are able to donate a small item from your business for our raffle, please indicate below.

Please have raffle items ready at check-in on the day of the event. Thank You.

ITEM _____

For Sponsorships and/or advertising in the 2015-2016 Old Home Day Calendar:
contact Carrie Hyde at 603-785-6639 or hooksettoldhomeday@gmail.com

Hooksett Old Home Day

Saturday, September 19, 2015

Joan Lydon, Vendor Coordinator
603-867-8471
1009ohd.joan@gmail.com

GUIDELINES FOR BOOTHS / VENDORS

- Prices for booth space are \$50.00 for food vendors, \$40 (or \$35.00 & a raffle item/basket) for non-food vendors and \$15 for non-profit organizations. **There will be no rain date. This is a rain or shine event. Please come prepared for inclement weather.**
- This is an all day event. **You must be ready for sales at 10am and may *NOT START BREAK DOWN UNTIL 5PM.* Vehicles will be not be allowed to move on and off the field **BEFORE 6PM.**** Vendors may choose to stay until after the fireworks conclude. If you stay until after the fireworks conclude you must remove all gear and vehicles by 9pm. We encourage everyone to stay as late as possible to enjoy the evening shows. Special caution should be taken to avoid any pedestrian foot-traffic during set up and breakdown. Children's amusements will remain in operation until time noted in the program.
- Upon arrival, all vendor traffic will be routed through the check-in point at Donati Park. ***If you are providing a raffle prize, please have raffle prize available when you check in.*** When unloading at assigned location please do not block neighboring vendors from accessing their site. Please unload your vehicle and go park your car **BEFORE** setting up your booth. This will minimize congestion on the field and reduce your setup stress.
- The field will be open for vendor arrival at 7:00 AM. **All vehicles must be removed from the field by 9:30 AM.** Food vendors will have road access for replenishment of supplies. Please specify if you are bringing a generator or trailer (include dimensions) so we can try to accommodate. *Vendor parking will be at the Cigna Health Source parking lot on College Park Drive during the time of the event. There will be continuous shuttle bussing from 7:30am to 7:30 pm between Cigna and the Town Hall parking lot.* On the day of the event, questions should be directed to the event staff at the OHD Booth on the field.
- We encourage our loyal vendors from years prior to submit your registrations ASAP. ***In order to help make everyone successful, we reserve the right to limit the number of vendors in each category, both food and craft vendors. The vendor committee has final determination on acceptance.*** I.E.: we have local organizations who sell french fries, hamburgers and hot dogs so we will not be allowing competing vendors for these items. Please feel free to modify your menu/wares to help bring variety to the event.

- All food and craft vendors will provide their own table, tent, canopy, chairs, water, generators, etc. ***There is no electricity available at sites. Please specify if you are bringing a generator so we can place your site accordingly.*** Canopies and/or tents are encouraged. Please use anchor stakes, tie-downs or weights in case of wind. If you have side flaps, please bring them in case of rain. Trash must be removed from your booth space upon departure. ***Real, toy or electric cigarettes, real or toy weapons of any kind, cap guns, snap-its, silly string, stink bombs, explosive poppers, spray paint and hair dye are not allowed.*** Hooksett OHD Committee is not responsible for any damage or loss of items. Vendors must carry their own liability insurance. ***All food vendors must have a charged, unexpired fire extinguisher. There is No Smoking at Vendor Booths or on the grounds. This is a NON SMOKING EVENT.***

• .

***Thank you in advance for respecting the guidelines.
We look forward to a great day for everyone!***

AGENDA NO. 15-020
DATE: April 8, 2015

PRESERVATION MONTH 2015

PROCLAMATION BY HOOKSETT TOWN COUNCIL

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that have shaped us as a people; and

WHEREAS, the National Trust for Historic Preservation has designated May 2015 as National Preservation Month; and

WHEREAS, in celebration of this occasion, the Hooksett Heritage Commission, Hooksett Historical Society, Robie's Country Store Historic Preservation Corp., Town Hall Preservation Committee, and Head School Society will sponsor Hooksett Heritage Day on May - 31, 2015;

NOW, THEREFORE, I, James A. Sullivan, Chair, on behalf of the Town Council, do proclaim May as National Preservation Month in Hooksett and May 31, 2015 as Hooksett Heritage Day, and call upon the people of Hooksett to join their fellow citizens across the United States in recognizing and participating in this special observance.

Date: _____

James A. Sullivan
Chair, Hooksett Town Council